



Undergraduate Association
Office of the Elections Commission

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What the Class Council does

The Class Councils are responsible for promoting class unity, organizing class social events, and conducting any other business of the class. The members of the Class Council are also called the “class officers” of their class.

Officer positions

Each Class Council typically has six positions, though for some of the positions two people may split the role. The positions are:

- President: The Class President runs weekly meetings with the other officers, coordinates activities of all officers and class committees (if any are formed), and serves as a member of the UA Cabinet.
- Vice President: The Class Vice President assists the President in his or her duties, runs meetings in the Class President’s absence, and may chair a class committee.
- Secretary: The Class Secretary records minutes at meetings, maintains a calendar and record of events, and may chair a class committee.
- Treasurer: The Class Treasurer handles budgeting and financial matters for the class, including reimbursing purchases and interacting with the Student Activities Offices.
- Publicity Chair: The Publicity Chair keeps the class informed of events and other business of the Class Council. This may involve publishing a newsletter, maintaining a web page, or communicating with the press. This position may be filled by two people, in which case they must run as a ticket.
- Social Chair: The Social Chair plans and implements social programs and events. This position may be filled by two people, in which case they must run as a ticket.