

[Banting Postdoctoral Fellowships \(home-accueil.html\)](http://banting.fellowships-bourses.gc.ca/en/app-dem_overview-apercu.html)[Home](#) → [Application process](#) → Fellowship overview

Fellowship overview

The Banting Postdoctoral Fellowships program provides funding to the very best postdoctoral applicants, both nationally and internationally, who will positively contribute to the country's economic, social and research-based growth.

The objective of the Banting Postdoctoral Fellowships program is to:

- attract and retain top-tier postdoctoral talent, both nationally and internationally
- develop their leadership potential
- position them for success as research leaders of tomorrow

Scope	Value	Duration
<p>70 fellowships are awarded annually ¹; a total of up to 140 awards are active at any time.</p> <p>Fellowships are distributed equally among:</p> <ul style="list-style-type: none"> • the Canadian Institutes of Health Research (CIHR) (http://www.cihr-irsc.gc.ca/e/193.html) • the Natural Sciences and Engineering Research Council (NSERC) (http://www.nserc-crsng.gc.ca/index_eng.asp) • the Social Sciences and Humanities Research Council (SSHRC) (http://www.sshrc-crsh.gc.ca/home-accueil-eng.aspx) 	\$70,000 per year (taxable)	2 years (non-renewable)



Timelines

April – September	Applicants seek endorsement from host institution to apply, prepare and submit application (institutions may have internal deadlines).
September 21, 2016 (20:00 EDT)	Deadline for complete application submission
October to December 2016	Evaluation of applications
Early February, 2017	Anticipated announcement of results
April to October 2017	Payments begin

Features

The Banting Postdoctoral Fellowships program is unique in its emphasis on the synergy between the following:

- **applicant** – individual merit and potential to launch a successful research-intensive career
- **host institution** – commitment to the research program and alignment with the institution's strategic priorities

An applicant to the Banting Postdoctoral Fellowships program must complete their application in full collaboration with the proposed host institution.

Footnotes

- ¹ Should more funds become available, additional fellowships may be awarded.

Date modified:

2016-04-13



[Banting Postdoctoral Fellowships \(home-accueil.html\)](#)

[Home](#) → [Application process](#) → Eligibility

Eligibility

Confirm that you and your proposed host institution meet the criteria below before you apply for a Banting Postdoctoral Fellowship.

Applications that do not meet **all** of the eligibility criteria will not be accepted.

Applicant eligibility

Citizenship and location of host institution

Canadian citizens, permanent residents of Canada **and** foreign citizens are eligible to apply with the following stipulations:

- applicants who are not Canadian citizens or permanent residents of Canada may only hold their Banting Postdoctoral Fellowship at a Canadian institution,
- applicants who are Canadian citizens or permanent residents of Canada and who obtained their PhD, PhD-equivalent or health professional degree from a foreign university may only hold their Banting Postdoctoral Fellowship at a Canadian institution, and
- applicants who are Canadian citizens or permanent residents of Canada and who obtained their PhD, PhD-equivalent or health professional degree from a Canadian university may hold their Banting Postdoctoral Fellowship at either a Canadian institution or an institution outside of Canada.

The proportion of Banting Postdoctoral Fellowships that may be awarded annually to individuals who apply in collaboration with a foreign institution is capped at 25% overall.

Eligibility window for degree completion

Applicants to the 2016–17 Banting Postdoctoral Fellowships program must fulfill or have fulfilled all degree requirements for a PhD, PhD-equivalent or health professional degree:

- between September 21, 2013 and September 30, 2017 (inclusively), and
- before the start date of their award.

Applicants who have not fulfilled all requirements for their degree at the time of application must submit proof no later than October 15, 2017.

Allowable extensions to eligibility window

The window of eligibility can be extended by a cumulative maximum of two years if the applicant had their career interrupted for the following reasons:

- Parental leave
- Illness
- Health-related family responsibilities
- Mandatory military service

Additionally, for health professionals who have engaged in post-degree non-research related clinical training (e.g. residency) - the eligibility window can be extended by the duration of this training. For a list of eligible health professions, please see [CIHR's webpage \(http://www.cihr-irsc.gc.ca/e/38886.html#an\)](http://www.cihr-irsc.gc.ca/e/38886.html#an).

No other exceptions will be allowed.

Interruptions used to extend the eligibility window for degree completion must have occurred *after* the fulfilment of your degree requirements and *before* the application submission deadline.

Justification must be provided in Special circumstances.

"Fulfilled all requirements of the degree" refers to the date that the applicant completed all the steps required for obtaining their degree. Although these requirements may vary by institution and degree type, they normally include thesis defence corrections and thesis deposition. It is not the convocation date.

Host institution eligibility

Institutions eligible to host a Banting Fellow include Canadian and foreign universities, affiliated research hospitals, colleges and not-for-profit organizations with a strong research mandate and capacity.

Canadian governments (federal, provincial and municipal) and all for-profit organizations are not eligible to participate as host institutions.

Please contact the Vanier-Banting Secretariat with any questions regarding institutional eligibility well in advance of the submission deadline.

Other eligibility restrictions

- Applicants who currently hold or have held agency-specific (CIHR, NSERC, SSHRC) awards at the postdoctoral level are eligible to apply to the 2016-17 Banting Postdoctoral

Fellowships program **only** if the term of that funding officially ends on or before September 30, 2017 and prior to the start of the Banting Postdoctoral Fellowship. Early termination of the agency-specific postdoctoral award for the purpose of application to the Banting Postdoctoral Fellowships program is not permitted.

- Applicants can apply for both the Banting Postdoctoral Fellowships program and other agency-specific postdoctoral fellowships programs (whether to the same or a different federal granting agency) at the same time, provided that the research proposed in each application falls within the mandate of the federal granting agency to which the application is submitted. For more information, please refer to Identify area of research (<http://www.science.gc.ca/default.asp?lang=En&n=FEE7261A-1>).
*Applicants who are successful in both competitions will have to choose which award to accept.
- Applicants must **not** hold a tenure-track or tenured faculty position, nor can they be on leave from such a position ¹.
- Only in exceptionally rare circumstances will a Banting Postdoctoral Fellowship be awarded to an applicant who is staying at the same institution or within the same research environment where they completed their PhD, PhD– equivalent or health professional degree. If an applicant chooses to apply in collaboration with the same institution (or its affiliated hospitals, research centres and other laboratories or within the same research environment) at which they obtained their PhD, PhD-equivalent or health professional degree, a solid justification must be provided in Special circumstances.
- Applicants can submit only **one** application per competition year to the Banting Postdoctoral Fellowships program.
- **Without exception, Banting Postdoctoral Fellowships:**
 - are tenable **only** at the institution which supported the original application for the program
 - must be taken up no earlier than April 1st and no later than October 1st following the year of application
 - are for two years
 - can only be held once in a lifetime

Footnotes

- ¹ Generally "tenure or tenure-track" refers to an open-ended academic position in which the holder can form a research group, apply for externally funded research as a principal investigator, and also teach (if unsure, please contact the Vanier-Banting Secretariat).

Date modified:

2016-04-13

[Banting Postdoctoral Fellowships \(home-accueil.html\)](#)[Home](#) → [Application process](#) → Application guide

Application guide

1 Applicants should read the [Selection committee guide \(rev-eval_guide.html\)](#) prior to commencing their application. This guide lists the three evaluation criteria and has useful information on how the criteria are evaluated.

To be considered eligible for funding, applicants must attain an average score of at least 5.1 in each of the three criteria.

Before beginning an application please read the Application guide carefully. The Banting Postdoctoral Fellowships selection committee is a multidisciplinary committee, and applications should be written with a non-specialist research audience in mind.

Individual application documents can be submitted in either English or French.

It is the applicant's responsibility to ensure that the application is complete, including all host institution documents and referee assessments.

An application is completed through the following tasks:

Table of contents

1. [Confirm eligibility](#)
2. [Contact your desired host institution](#)
3. [Register for Canadian Common CV \(CCV\) and ResearchNet accounts](#)
4. [Create CCV \(Vanier-Banting academic template\) and link to ResearchNet application](#)
5. [Start a ResearchNet application](#)
6. [Identify area of research](#)
7. [Identify participants](#)
8. [Identify referees](#)
9. [Enter degree information](#)
10. [Enter proposal information and supporting documents](#)
11. [Preview application materials](#)
12. [Consent and submit application](#)
13. [Presentation standards for attached documents](#)

Task 1 Confirm eligibility

Confirm that you meet the Banting Postdoctoral Fellowships program's [eligibility criteria \(app-dem_elig-adm.html\)](#). Applications that do not meet all the eligibility criteria will not be accepted.

Task 2 Contact your desired host institution

Applicants must contact institutions that they think will be a good fit for them and their research and confirm that the desired institution is [eligible \(app-dem_elig-adm.html\)](#) to host a Banting Fellow. For those hoping to be hosted at a Canadian institution, please see the [Universities Canada \(http://www.aucc.ca/\)](http://www.aucc.ca/) website for a list of Canadian academic institutions and their research areas.

Applications must be completed in full collaboration with the potential host institution.

- In order to select the most meritorious applicants for endorsement, many institutions have their own internal deadlines. These deadlines are established by the institution so that appropriate representative(s) can review all applications and select the applicants who will be endorsed. It is the sole responsibility of the applicant to ensure that all deadlines are met. We recommend that applicants contact the institution as soon as possible to begin this process.
- Applicants are responsible for supplying their proposed institution and referees with the documents necessary for them to write their respective letters. ResearchNet does not grant the referees or host institutions access to view the application or its attachments.
- From the onset of the application process, applicants and their host institution should discuss:
 - the details of the fellowship appointment
 - any benefits offered
 - any financial obligations associated with the appointment (union dues, insurance premiums etc.)
 - the availability of any research and/or other support
 - the rights and responsibilities of postdoctoral fellows
 - any other institution-specific policies that might apply to a Banting Fellow
- The applicant and supervisor must carefully consider which selection committee should review the application. For more details on choosing the area of research, please see [Identify area of research](#).

The host institution must provide the applicant with two documents that will be included in the application. For more information on these documents, please refer to the appropriate

sections found at the end of [Enter proposal information and supporting documents](#).

Task 3 Register for Canadian Common CV (CCV) and ResearchNet accounts

Make sure you have the following or click the links to register:

- **CCV account** (<https://ccv-cvc.ca/indexresearcher-eng.frm>) – a web-based tool that allows you to manage your CV data in a single repository and generate CVs as needed for all member organizations
- **ResearchNet account** (<https://www.researchnet-recherchenet.ca/rnr16/LoginServlet?language=E>) – a web-based application tool and funding opportunity/decision database that is used by the Banting Postdoctoral Fellowships program

You should only have one CCV and one ResearchNet account. If you have already accessed ResearchNet and/or CCV, do not register for new accounts.

You need a CCV account to create a validated CCV (Vanier-Banting academic template). See [Create CCV \(Vanier-Banting academic template\) and link to ResearchNet application](#).

Task 4 Create CCV (Vanier-Banting academic template) and link to ResearchNet application

You must create a Vanier-Banting academic CCV on the [Canadian Common CV \(CCV\) website](#) (<https://ccv-cvc.ca/indexresearcher-eng.frm>) and link it to your ResearchNet application.

Free-form CVs are not accepted. A CCV is required regardless of the citizenship of the applicant.

The CCV website stores data in a secure database that you can access at any time, and from any computer. You may save your CCV (Vanier-Banting academic template) in progress and return to complete it at your convenience. The data you enter can be reused in future applications which use the CCV.

The CCV website will validate your CCV (Vanier-Banting academic template) and provide you with a confirmation number. You must input the confirmation number in ResearchNet in order to link your CCV to your Banting Postdoctoral Fellowship application.

To create a CCV (Vanier-Banting academic template) and to link it to your Banting application on ResearchNet:

- Refer to [these instructions \(app-dem-com-cv.html\)](#) for some important details regarding your CCV, including entry limits.

Task 5 Start a ResearchNet application

After [launching an application in ResearchNet](#) (<https://www.researchnet-recherchenet.ca/rnr16/viewOpportunityDetails.do?progCd=00007&language=E&org=BANTING>), you will be presented with the ResearchNet login screen. If you login using your ResearchNet account, you will arrive at the main Banting Postdoctoral Fellowships application menu. This menu lists a series of tasks that must be completed before you are able to submit your application. Information on how to complete these tasks is provided in the sections below.

You should only have one Banting Postdoctoral Fellowships application. If you have already started an application, login to your [ResearchNet account](#) (<https://www.researchnet-recherchenet.ca/rnr16/LoginServlet?language=E>). You will find your Banting Postdoctoral Fellowships application in the Current Activities tab under the Applications heading. Clicking on it will bring you to the main Banting Postdoctoral Fellowships application tasks list.

Task 6 Identify area of research

This task serves to determine to which selection committee your application will be assigned. Applications related to health research will be channeled to the Canadian Institutes of Health Research (CIHR) selection committee, those related to natural sciences and/or engineering to the Natural Sciences and Engineering Research Council (NSERC) selection committee, and those related to social sciences and/or humanities will go to the Social Sciences and Humanities Research Council (SSHRC) selection committee. For more information, please refer to [Selecting the Appropriate Federal Granting Agency](#) (<http://www.science.gc.ca/default.asp?lang=en&n=FEE7261A-1>). When applying to the SSHRC area of research, please also consider the information found on [SSHRC's website](#) (http://www.sshrc-crsh.gc.ca/funding-financement/apply-demande/background-renseignements/selecting_agency-choisir_organisme_subventionnaire-eng.aspx).

If you aren't sure of the most appropriate research area, please send an email to banting@researchnet-recherchenet.ca (<mailto:banting@researchnet-recherchenet.ca>) with a one-page summary of the proposed research to get confirmation; this process can take up to 5 business days.

The Vanier-Banting Secretariat reserves the right to transfer applications to the appropriate selection committee.

Task 7 Identify participants

In this task, you will enter information about yourself and the institution you are affiliated with at the time of application. You must also input the confirmation number of the CV you created in the Canadian Common CV system in order to link your CV to your Banting Postdoctoral Fellowships application.

Under this task, you will attach the following documents:

- [Significance of research contributions](#)
- [Significance of leadership contributions](#)
- [Fulfillment of degree requirements form](#)
- [Special circumstances](#)

Attachment: Significance of research contributions

(Maximum of 1 page; must follow the specifications found in the instructions provided in [Presentation standards for documents](#))

From the contributions listed in your CCV, choose up to three that you judge to be your most important research contributions and describe their significance in terms of influence on the direction of thought and activity within the target community and in terms of significance to, and use by, other researchers and knowledge users.

This application element speaks directly to the following selection criterion: [Research excellence and leadership in the research domain \(rev-eval_guide.html#r1\)](#).



Attachment: Significance of leadership contributions

(Maximum of 1 page; must follow the specifications found in the instructions provided in [Presentation standards for documents](#))

From the activities and memberships listed in your CCV, choose up to three that you judge to be the most significant and relevant to your proposal and your professional intent. Describe their significance in terms of demonstrating your leadership and sphere of influence at the institutional level and beyond. Discuss the impact and importance of these activities in terms of your career aspirations.

Examples of leadership activities:

- **Memberships**
 - Academic/scientific committee membership, including involvement in student/fellow or professional associations
 - Selection/merit/peer review committees, thesis examination
- **Teaching activities**
 - Courses taught
 - Course development
 - Program development
- **Supervisory and advisory activities**
 - Student supervision
 - Staff supervision
 - Mentoring
- **Administrative activities**
 - Editorial activities
 - Event administration
- **Assessment and review activities**
 - Journal review activities
 - Conference review activities
 - Research funding application assessment activities
 - Organizational review activities

This list is not intended to include all possible categories and is provided for guidance only.



Attachment: Fulfillment of degree requirements form

(Maximum of 1 page)

Fulfillment of degree requirements form – [PDF \(153 KB\) \(documents/banting-degree-dip-form_eng.pdf\)](#)

Upload the Fulfillment of Degree Requirements Form that has been completed by the institution that conferred the PhD, PhD-equivalent or health professional degree you have entered in the [Enter degree information](#) section.

Applicants who have not completed their PhD, PhD-equivalent or health professional degree at the time of application but expect to do so on or before September 30, 2017, must also upload to ResearchNet a Fulfillment of Degree Requirements Form that has been completed by the institution that will confer the PhD, PhD-equivalent or health professional degree entered in the [Enter degree information](#) section. Upon completion, applicants must once again provide a Fulfillment of Degree Requirements Form that has been completed by the institution that conferred the PhD, PhD-equivalent or health professional degree entered in the [Enter degree information](#) section. This form must be scanned and sent by email to the banting@researchnet-recherchenet.ca (mailto:banting@researchnet-recherchenet.ca) address no later than 8:00 pm (EDT) October 15, 2017, or the application will be withdrawn.



Attachment: Special circumstances

(Maximum one page; must follow the specifications found in [Presentation standards for documents](#))

Career/research delays

Identify any administrative responsibilities, family or health reasons, or any other factors that might have delayed or interrupted any of the following: academic and/or career advancement, scientific research, other research, dissemination of results, training, etc. Common examples of an interruption/delay might be a bereavement period following the death of a loved one, maternity/parental leave, or relocation of your research environment. Health professionals can include any post-degree training that is not research-focused

(e.g., clinical training, residency, etc.) in this section.

Justification for extensions to the eligibility window for degree completion

Note that your eligibility window will only be extended by the duration of the eligible delay(s)/interruption(s), as indicated in the [Eligibility section \(app-dem_elig-adm.html\)](#). It is **essential that you provide specific dates for your delays and/or interruptions, including the exact number of months or days these interruptions accounted for.**

Justification for remaining in PhD research environment

Applicants who wish to undertake postdoctoral level research training in the same institution (or its affiliated hospitals, research centres and other laboratories or within the same research environment) where they received their PhD, PhD-equivalent or health professional degree **must** provide a strong justification for this exceptional circumstance which will be assessed as part of the selection committee review process. The more similar the proposed research environment is to that of the PhD, PhD-equivalent or health professional degree environment, the stronger the required justification.

Justification for remaining in the same research environment (other than PhD)

At the time of application, if the applicant is affiliated with the proposed host institution (e.g. postdoctoral position) they must justify the decision to continue at the same location. The longer the applicant has been at the same institution (or research environment), the stronger the required justification.

Task 8 Identify referees

This task seeks to collect information on the three referees whose assessments will accompany your application. Note that when identifying referees, the language specified will determine the language in which they will receive their assessment form; the assessments must be completed in either English or French.

Applicants should contact their selected referees to seek their assessment well in advance of the application deadline date. Applicants are required to enter the name and contact information for each referee in ResearchNet. ResearchNet will then send email requests to the referees providing a secure link to each referee to complete their assessment online.

You will not be able to submit your application until this task is completed. It is the applicant's responsibility to follow up with referees to ensure the assessments are submitted prior to the deadline date and thus ensure the application's completeness. Prior to the application submission deadline you can delete a referee from your list and add a new one, if needed.

Once an assessment is submitted, it will automatically attach to your application. Applicants do not have access to the content of the assessment submitted by referees. However, you may follow the status of the assessment under this task and are encouraged to follow up with your referees if the task is not completed shortly before the deadline.

The Banting program requires at least one of the 3 referees to be at arm's length. The arm's length referee cannot be someone who:

- is a relative or close friend, or with whom you have a personal relationship;
- is in a position to benefit from the funding of your application;
- is affiliated with your current and/or proposed institutions;
- is professionally affiliated with you, as a result of (but not limited to)
 - being your supervisor or your trainee,
 - collaborating, publishing or sharing funding with you, or having plans to do so in the immediate future.

There are no other restrictions on who can serve as a referee but applicants are encouraged to consider the full range of potential referees. Referees should be chosen from individuals best able to provide relevant evidence, perspectives and insight to support the review of the application in light of the selection criteria.

The following instructions are provided to the referees:

1. **Please provide an assessment of the applicant's research excellence and demonstrated leadership.** Include examples to support your assessment in comparison to the norms particular to the research area(s) (e.g. publication norms for the discipline etc.).

Criterion: Research excellence and leadership in the research domain - quality of the applicant's contribution to research and development to date (demonstrated capacity for research excellence) and sphere of influence achieved to date by the applicant (demonstrated capacity for leadership in the research domain).

2. **Please provide an assessment of merit of the proposed research.** If the research is in an area outside of the applicant's documented expertise, please speak to the feasibility of the applicant to successfully carry out this research.

Criterion: Applicant's proposed research program - potential for the research program, executed in the proposed institutional environment - to position the applicant for significant impact through a research-intensive career (potential for significant impact)

3. **Please provide an assessment of suitability of the proposed research environment from your perspective.**

It is the applicant's responsibility to provide referees with the information that they need in order to complete their assessments.

The referees' letters are governed by the [Access to Information Act \(http://laws-lois.justice.gc.ca/eng/acts/A-1/index.html\)](http://laws-lois.justice.gc.ca/eng/acts/A-1/index.html) and [Privacy Act \(http://laws-lois.justice.gc.ca/eng/acts/P-21/index.html\)](http://laws-lois.justice.gc.ca/eng/acts/P-21/index.html).

Task 9 Enter degree information

This task seeks to collect information on your PhD, PhD-equivalent or health professional degree.

Task 10 Enter proposal information and supporting documents

This task has four sub-tasks to collect information related to your research project.

- Overview

- [Details](#)
- [Descriptors](#)
- [Attachments](#)

Overview

The **Title of Research Proposal** is used by the Banting Postdoctoral Fellowships program to identify your research project (maximum of 640 characters).

The **Lay Title** will be used to inform the public and Parliament about the valuable research supported through public funds. Provide a title that is accessible to a lay audience (Maximum of 200 characters).

The **Lay Abstract** will be used for promotional purposes outside the research community to inform the public and Parliament about the valuable research supported through public funds. Provide a summary of your research proposal written in clear, plain language. It should be written in non-technical terms that can be clearly understood by reviewers/readers with various areas of expertise (i.e., minimal academic terminology and references to methodology).

Using simple terms, briefly describe the nature of the work to be done. Indicate why and to whom the research is important, the anticipated outcomes and how your field and Canada will benefit (maximum of 2000 characters).

Details

Enter information on the **Host Institution** that is endorsing your application, your expected **Start Date** to take up the award and the **Language** in which your Research Proposal is written. Please note that the list of institutions provided in the lookup feature is not exhaustive. If the institution you are proposing does not appear on the list, please verify that it meets the criteria of an [eligible host institution \(app-dem_elig-adm.html\)](#) and then enter it into the **Other** box. If you are uncertain whether the institution is eligible, please send an email to banting@researchnet-recherchenet.ca (mailto:banting@researchnet-recherchenet.ca) to confirm.

Descriptors/keywords

Provide descriptors/keywords to describe your research proposal. Complete all subsequent fields using the drop-down menus; choose one that most closely matches your proposal.

Attachments

Under this sub-task, you will attach the following documents:

- [Research proposal](#)
- [Bibliography](#)
- [Institutional letter of endorsement](#)
- [Supervisor's statement](#)

Attachment: Research proposal

(Maximum of 4 pages including graphs and images; must follow the specifications found in the instructions provided in [Presentation standards for documents](#))

All applicants, including those in the areas of applied research, research-creation, or knowledge translation, must provide a detailed description of their proposed research including the following elements:

- the objectives of the proposed research program
- the research question(s) and/or hypothesis(es)
- the theoretical approach or framework that will be used
- the proposed research should be positioned within the context of the current knowledge in the field, and the novelty of the proposed research should be explained
- the methodology (including timelines) and why it was chosen
- the plans for collaboration should be outlined (as appropriate)
- the contribution that the research will make to the advancement of knowledge
- the plan to disseminate the findings and/or enhance the potential for impact
- the rationale for selecting the proposed host institution and supervisor(s) - the choice should be clearly justified and the benefits expected with respect to applicants fulfilling their research goals and career aspirations should be highlighted; this should include a discussion of other available options for host institutions, as appropriate

If the proposed research is closely related to, or a continuation of the PhD thesis, explain how it will develop and expand on the thesis. If the proposed research is outside your documented expertise, outline the steps taken to address this to ensure feasibility of the research.

This application element speaks directly to the following selection criterion:

- [Quality of applicant's proposed research program \(rev-eval_guide.html#r2\)](#)

The proposal must be written by the applicant and with the understanding that it will be reviewed by a multidisciplinary selection committee (non-specialist audience). Your communication skills are reflected by the clarity in this area and speak to the following selection criterion:

- [Research excellence and leadership in the research domain \(rev-eval_guide.html#r1\)](#)

Attachment: Bibliography

(Maximum of 4 pages; must follow the specifications found in the instructions provided in [Presentation standards for documents](#))

Provide a bibliography that includes citations for all works referenced in the research proposal, as well as a literature review if appropriate for your area of research. These citations should be in the format used by the primary discipline of the proposed research. Ensure that all citations are clear and complete to allow reviewers to easily locate the sources.

This application element speaks directly to the following selection criterion:

- [Quality of applicant's proposed research program \(rev-eval_guide.html#r2\)](#)



Attachment: Letter of endorsement – to be completed by host institution

(Maximum of 1 page; must follow the specifications in [Presentation standards for documents](#))

1. Describe the process by which the institution chose to endorse the applicant, including the number of applications that were reviewed.
2. Confirm agreement with the supervisor's statement of synergy between the institution's strategic priorities and applicant's proposed research program.
3. Confirm the institution's commitment to gender equity and outline the existing equity involvement in the endorsement process.

This document must be signed by the institution's president (equivalent or designate) and must be on the institution's letterhead. If signed by someone other than the president (or equivalent), it should be clearly indicated in the letter that the signee has this institutional authority. All applications involving a given host institution must be signed by the same official – president (or equivalent) or a single official delegate.

This application element is for administrative use to determine eligibility to apply to the program and will not be sent to the selection committee for review.



Attachment: Supervisor's statement – to be completed by your proposed supervisor

(Maximum of 5 pages; must follow the specifications found in [Presentation standards for documents](#))

You must select a primary supervisor from the proposed host institution. If your research could benefit from having a co-supervisor, you may include details about both supervisors here. The level of detail included about each supervisor depends on the extent of the co-supervision.

1. Supervisor's biography

This section should include the supervisor's description of their academic and research background, key contributions/accomplishments and funding to date.

2. Appropriateness of the supervisor(s)

Discuss the significance of the applicant's contributions and proposed research. Describe the fit between the research interests/background of the supervisor and applicant, and the anticipated mutual benefits.

3. Research environment

Provide details concerning the applicant's proposed research environment. These details should clearly state the supervisor's and laboratory/department's commitment. Examples may include (but not limited to) funding, facilities/resources and personnel that will be available to support the applicant as they carry out their proposed research and develop their leadership potential.

4. Professional development

Describe the institution's commitment to the applicant's professional leadership development, clearly indicating the resources and/or mentoring activities that are available through the institution to support career development. These could include, but are not limited to:

- career counselling
- training in preparation of grant proposals, publications and presentations
- training in knowledge translation/mobilization
- training in intellectual property regulations
- guidance on ways to improve teaching and mentoring skills
- guidance on how to effectively collaborate with researchers and knowledge users from diverse backgrounds and disciplinary areas
- opportunities for collaboration and networking
- training in responsible professional practices
- teaching opportunities

5. Institutional synergy

Describe the institution's documented strategic priorities and illustrate the synergy between these priorities and the applicant's proposed research program. Clearly justify the institution's endorsement of the applicant in light of the institution's strategic priorities and articulate how the institution and applicant will benefit from this engagement.

This document will be used to assess the degree to which the institution and supervisor are committed to the applicant, their capacity to enable the applicant to become a future leader in their chosen field and their potential to build upon the institution's strategic priorities.

This document must be on the institution's letterhead and signed by the supervisor.

This application element speaks directly to the following selection criterion:

- [Institutional commitment and demonstrated synergy between applicant and institutional strategic priorities \(rev-eval_guide.html#r3\)](#)

Task 11 Preview application materials

Review your application. If a task is incomplete, you must provide the missing information to successfully submit your application.

Note: If any of the documents provided (including attachments) do not conform to the requirements stated above and/or exceed the page limit, the additional pages will be removed from the application prior to selection committee review.

Task 12 Consent and submit application

You must indicate your consent to the terms listed in ResearchNet before you submit your application.

You must click Submit to send your application to the Banting Postdoctoral Fellowships program. If you performed this task correctly, you will receive an email entitled "Successful Submission – Banting Postdoctoral Fellowships program / Soumission acceptée – Programme de bourses postdoctorales Banting". No further confirmation will be provided.

Task 13 Presentation standards for attached documents

All attachments to your application must be prepared according to the standards provided. Applications submitted that are not prepared according to the instructions provided may be deemed ineligible.

If you have supporting documents written in a language other than English or French, you are required to submit a certified translation of these documents.

Formatting instructions to prepare your documents:

- Pages must be 8 ½" x 11" (216mm x 279mm)
- Insert a minimum margin of 2cm (¾ inch) around the page (top, bottom and sides)
- Text can be either single- or double-spaced
- Use a minimum font size of 10 (Arial) with no condensed type
- **For documents prepared by the applicant:** At the top of each page, indicate your name and the title of the document as it appears in the instructions
- **For documents prepared by the institution:** These must all be on institutional letterhead; for signature requirements, please refer to the individual task
- For multi-page attachments, number the pages sequentially

Date modified:

2016-04-13