



May, 2015

The College of Business & Health Administration at the University of St. Francis is seeking a new dean. I am asking for your assistance in nominating outstanding individuals for this leadership position.

As a Catholic university rooted in the liberal arts, we are a welcoming community of learners challenged by Franciscan values and charism, engaged in a continuous pursuit of knowledge, faith, wisdom, and justice, and ever mindful of a tradition that emphasizes reverence for creation, compassion and peacemaking. We strive for academic excellence in all programs, preparing women and men to contribute to the world through service and leadership.

The University of St. Francis seeks individuals who have proven to be effective leaders in institutions of higher education. The successful candidate will be a visionary, capable of developing and implementing strategic, effective responses to current challenges impacting higher education and the College of Business and Health Administration. In addition to being an accomplished educator with the appropriate terminal degree, the new dean will possess executive management skills to direct and oversee all college operations. A high degree of participation in community relations and development and related activities is expected.

Information about USF is attached to this correspondence. The complete position opportunity, desired qualifications and attributes, along with information regarding the search process and application instructions can be accessed at <https://stfrancis.peopleadmin.com/postings/search>.

Applicants should respond by May 29, 2015 for best consideration. Review of applications will continue until the position is filled. The position is available immediately. On behalf of the University's Search Committee, thank you for your help in providing nominations for the position of Dean, College of Business and Health Administration. We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "Frank Pascoe".

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Bigger thinking. Brighter purpose.