

Associate Director for Library Technology
University Librarian
Florida State University Libraries

Rank: University Librarian

The Florida State University Libraries invite applications for an Associate Director for Library Technology.

DESCRIPTION: The Associate Director for Library Technology has a key leadership role in shaping and guiding the vision for libraries in which computing, digital, and networked resources are transforming the delivery of both information and services. A member of Director's Council and the senior management team, the Associate Director works closely with colleagues in defining and developing strategic directions, drafting appropriate policies and procedures, and coordinating technology activities throughout the libraries. The position reports to the Director of Libraries.

DUTIES AND RESPONSIBILITIES:

- Directs activities of 5 departments: Library Systems, Web Development, Aleph Coordination, Digital Library Center, and Digital Media Center.
- Responsible for recruitment, training, supervision and evaluation of department personnel and for Libraries' information technology planning operations and management.
- Leads and manages the performance, development and productivity of Libraries Technology Division.
- Ensures that technology programs, services, and infrastructure are responsive to the academic needs of faculty, students, and staff of Florida State University.
- Develops strategic goals and objectives.
- Facilitates interaction and communication within the division and throughout the Libraries.
- Represents the Libraries in technology matters both within and outside the University.
- Encourages creative development in digital and information technology initiatives that respond to user needs.
- Serves as the primary liaison on Library Technology matters with the University's Information Technology, Academic Computing Network Services, and Administrative Computing Services and acts to strengthen and enhance Libraries technology resources.
- Serves on teams, committees and task forces within the Libraries, University and elsewhere.
- Maintains high level of professional involvement.
- Coordinates Ex Libris components: Aleph, SFX, Digitool.
- Maintains Institutional Repository, Electronic Thesis and Dissertations, LOCKSS digital archive, and resolves of all proxy issues.

QUALIFICATIONS: Required: M.L.S. or its equivalent from an ALA accredited program. Minimum of five (5) years of substantial and progressively responsible experience in management of information technology in a research library or university. Significant experience working with a major Library Management System (LMS). A record of successful implementation and management of emerging technologies. Experience in project management and systems analysis and design. Knowledge of information technology trends and applications, and of scholarly communication patterns. Ability to work effectively with staff (including supervision), colleagues, faculty, and students. Excellent interpersonal skills; excellence in written and oral communication. Strong team-building skills. Capacity to thrive in a rapidly changing environment. Demonstrated record of professional involvement and contribution.

Preferred: Advanced degree in a relevant discipline.

SALARY: Negotiable depending on qualifications.

BENEFITS: This is a full-time, 12-month non-tenured faculty appointment. Benefits include 22 days' vacation, 13 days' sick leave, group, medical, dental, and life insurance, an optional retirement program or state retirement, and

no state or local income tax. With supervisor's approval, may qualify for University tuition scholarships for up to six hours credit each semester.

THE LIBRARY: Located in beautiful Tallahassee, Florida's capital city, a growing community with a population of more than 215,000, the Florida State University, a public, coeducational institution of the 11-member State University System of Florida, has an enrollment of over 40,000 students. The Library system includes the Robert Manning Strozier Library (the main library), Paul A.M. Dirac Science Library, Harold Goldstein Library Science Library, Warren D. Allen Music Library, College of Law Library, Charlotte Edwards Maguire Medical Library, John and Mable Ringling Museum of Art Library, and a variety of subject based Library Resource Reading Rooms. Campus libraries have combined volume holdings totaling over 10.5 million books, periodicals, government documents, and electronic resources. The Library is a member of ARL, ASERL, CRL, RLG, OCLC, and SOLINET. For more information about the Florida State University Libraries, see our home page at: <http://www.fsu.edu/~library/>.

ANTICIPATED DATE OF HIRE: June 15, 2007

DEADLINE FOR APPLICATION: Will accept applications until position is filled.

TO APPLY: Send letter of application, resume, and the names, e-mail addresses, regular mail addresses, and telephone numbers of three professional references to:

**Connie Stoutamire
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