



EDUCATIONAL HOUSING SERVICES, INC.

Student Housing for Real Living

31 LEXINGTON AVENUE / NEW YORK, NY 10010

STUDENT HOUSING HOTLINE: 1-800-297-4694 / TEL: 212 977-9099 / FAX: 212-307-0701

WEBSITE: www.studenthousing.org

YOU MAY REGISTER AND MAKE PAYMENT ONLINE OR BY PHONE!

QUALITY STUDENT LIVING:

Educational Housing Services is a not for profit organization providing safe, affordable, quality off-campus housing for regional, out-of-state and international students and interns. We offer students just like you a chance to live on your own while concentrating on your academic goals. You'll share your experience with our residents from more than 50 countries around the world.

Sound good? There's a lot more. All of our residences are in prime neighborhoods close to your school or internship. They feature lounges, kitchens, high speed internet access, color TV with HBO, and 24-hour security. You'll enjoy special EHS parties and celebrations. Best of all, there are no broker fees and no hassles. Specially trained housing advisors will help you through the application process. You'll be able to move in with ease and confidence. The residences are designed for student living and student budgets. We are confident we can meet your housing needs.

PAYMENT:

We accept MasterCard, Visa and American Express. If credit card payment is made by FAX, you must also complete the bottom portion of the application form for credit card authorization; you also have the option to make a credit card payment over the phone. You may also pay with cash (in person) or by mail with Money Order, Certified Check or Traveler's Check made payable to Educational Housing Services, Inc. Do not mail cash payments. We do not accept personal checks.

PAYMENT SCHEDULE:

	<u>Summer</u>	<u>Fall</u>	<u>Spring</u>	<u>9 Month Term</u>	<u>12 Month Term</u>
Initial Reservation:	100% Summer Fee Membership Fee	50% Fall Fee Membership Fee	50% Spring Fee Membership Fee	50% School Year Fee Membership Fee	50% Full Year Fee Membership Fee
Final Payment due:		<u>August 1st</u> Last 50% of Fee	<u>December 1st</u> Last 50% of Fee	<u>December 1st</u> Last 50% of Fee	<u>December 1st</u> Last 50% of Fee

CANCELLATION POLICY:

Please be advised that all cancellations must be received in writing. If we receive your cancellation 30 days prior to the start date of the EHS semester, we will refund 100% of your license fee. If your cancellation is received less than 30 days prior to the start date of the EHS semester, we will refund 25% of your paid license fee. Any cancellation received on or after the start date of the EHS semester will result in no refund. Please note that refunds can take up to 8-10 weeks to process and will be sent in the form of a check to your permanent mailing address.

RESIDENCE TOURS:

Please join us for one of our scheduled tours and visit our website: www.studenthousing.org

TOUR SCHEDULE:

Please call 1-800-297-4694 to set up a tour before you go; tour schedule is subject to change

New Yorker	1:30pm and 6:30pm Monday through Friday	1:30pm Saturday and Sunday
St. George	1:30pm and 3:30pm Monday through Friday	3:30pm Saturday and Sunday
Clark	2:00pm and 4:00pm Monday through Friday	4:00pm Saturday and Sunday
The Towers	3:15pm Monday through Friday	

Would you like to save a Significant Amount of Money?
We now offer attractive discounts for extended stays with EHS!
In addition to the reduced rate, you can secure the same room for a longer period.
Please check the savings on a 9 or 12 mo. reservation below!

THE MANHATTAN PROPERTIES:

THE NEW YORKER

481 Eighth Avenue (at 34th Street)
 New York, NY 10001

		<u>Single</u>	<u>Large Single</u>	<u>Double</u>	<u>Large Double</u>	<u>Deluxe Double</u>
Spring Semester 2007	1/6/07 – 5/22/07	\$8,200	\$8,900	\$6,150	\$7,350	\$8,000
Summer Semester 2007	6/2/07 – 8/20/07	\$4,150	\$4,600	\$3,200	\$3,650	\$3,900
Revised Summer 2007	5/29/07 – 8/12/07	\$4,150	\$4,600	\$3,200	\$3,650	\$3,900
Fall Semester 2007	9/1/07 – 12/22/07	\$7,000	\$7,600	\$5,300	\$6,300	\$6,850
Spring Semester 2008	1/6/08 – 5/22/08	\$8,750	\$9,500	\$6,600	\$7,850	\$8,550
Summer Semester 2008	6/1/08 – 8/20/08	\$4,400	\$4,850	\$3,400	\$3,850	\$4,100
9 Month Term	9/1/07 – 5/22/08	\$15,000	\$16,250	\$11,300	\$13,500	\$15,400
12 Month Term	9/1/07 – 8/20/08	\$18,350	\$20,000	\$13,850	\$16,350	\$18,450

THE MARYMOUNT RESIDENCE **

231 East 55th Street (between 2nd and 3rd Avenues)
 New York, NY 10022

		<u>Single</u>	<u>Large Single</u>	<u>Double</u>	<u>Large Double</u>	<u>Full Apartment</u>
Summer Semester 2007	5/31/07 – 8/16/07	N/A	\$6,400	\$3,200	N/A	\$11,750

THE TOWERS

**No membership fee for
this residence**

		<u>Single*</u>	<u>Double**</u>
Spring Semester 2007	1/6/07 – 5/27/07	\$5,075	\$3,875
Summer Semester 2007	6/1/07 – 8/16/07	\$3,045	\$2,325

*Four private rooms within a suite, shared bathrooms

**Two bedrooms in each suite, 2 persons per room, shared bathroom

- There is a \$150 membership fee per person for any reservation (except The Towers). This entitles the student to housing with EHS for up to one year. After one year, a student can renew their membership for an additional year for \$100.
- Please note that any room type dubbed “Single” means single occupancy, and any room type dubbed “Double” means double occupancy, meaning you will have one roommate.
- All rates are subject to change without notice.

THE BROOKLYN HEIGHTS PROPERTIES:

ST. GEORGE WELLER BUILDING

100 Henry Street
Brooklyn Heights, NY 11201

		<u>Single</u>	<u>Double</u>	<u>Large. Double</u>
Spring Semester 2007	1/6/07 – 5/22/07	\$7,200	\$5,400	\$6,100
Summer Semester 2007	6/2/07 – 8/20/07	\$3,550	\$2,550	\$2,800
Fall Semester 2007	9/1/07 – 12/22/07	\$6,200	\$4,650	\$5,250
Spring Semester 2008	1/6/08 – 5/22/08	\$7,700	\$5,800	\$6,550
9 Month Term	9/1/07 – 5/22/08	\$13,200	\$9,900	\$11,200
12 Month Term	9/1/07 – 8/20/08	\$16,050	\$12,000	\$13,350

ST. GEORGE: STUDIO BUILDING

100 Henry Street
Brooklyn Heights, NY 11201

		<u>Single</u>	<u>Double</u>	<u>Large. Double</u>
Spring Semester 2007	1/6/07 – 5/22/07	N/A	\$6,800	\$7,150
Summer Semester 2007	6/2/07 – 8/20/07	N/A	\$2,800	\$3,000
Fall Semester 2007	9/1/07 – 12/22/07	N/A	\$5,800	\$6,150
Spring Semester 2008	1/6/08 – 5/22/08	N/A	\$7,300	\$7,650
9 Month Term	9/1/07 – 5/22/08	N/A	\$12,400	\$13,100
12 Month Term	9/1/07 – 8/20/08	N/A	\$14,550	\$15,450

THE CLARK RESIDENCE

55 Clark St.
Brooklyn Heights, NY 11201

		<u>Single</u>	<u>Lg. Single</u>	<u>Double</u>	<u>Lg. Double</u>	<u>Deluxe Double</u>
Summer Semester 2007	6/2/07 – 8/20/07	\$4,150	N/A	\$3,500	\$3,800	\$4,150
Revised Summer 2007	5/29/07 – 8/12/07	\$4,150	N/A	\$3,500	\$3,800	\$4,150
12 Month Term	9/1/07 – 8/20/08	\$20,050	N/A	\$16,550	\$18,200	\$20,000

- There is a \$150 membership fee per person for any reservation. This entitles the student to housing with EHS for up to one year. After one year, a student can renew their membership for an additional year for \$100.
- Please note that any room type dubbed “Single” means single occupancy, and any room type dubbed “Double” means double occupancy, meaning you will have one roommate.
- All rates are subject to change without notice

Frequently asked questions:

How? What? Why? Where?

Questions and answers about Educational Housing Services' prime New York City residences and student services!

Q. What does it take to qualify?

A. To qualify, you must provide written proof that you are enrolled in a college, university or educational institution for the duration of your stay or in an internship program affiliated with an educational institution.

Q. Can I move into a residence in the middle of the semester?

A. Yes you may.

Q. What is the cancellation policy?

A. Please be advised that all cancellations must be received in writing 30 days before the first date of each semester. If we receive your cancellation 30 days prior to the first date of each semester, we will refund 100% of your license fee. Please note all refunds take 8 to 10 weeks to process. If your cancellation is received less than 30 days prior to the first date of each semester, we will refund 25% of your license fee. The membership fee will be not be refunded under any circumstances unless your application is rejected. Any cancellation received on or after the start date of the EHS semester will result in no refund.

Q. What is included inside the rooms?

A. The St. George Residence (the Weller Building and the Studio Building) and the New Yorker come completely furnished. Each student receives a bed, dresser, closet, desk, chair, a refrigerator, air conditioning system, carpeting, a private bath with shower curtain, unlimited local phone service (with call waiting and voicemail), cable television with HBO in each room, and a high speed internet connection for each person in each room.

The Eastside Residence comes completely furnished. Each student receives a bed, dresser, desk, chair, a refrigerator, air conditioning system, cable television with HBO, and a high speed internet connection for each person.

The Clark Residence comes completely furnished. Each student receives a bed, dresser, closet, desk, chair, a refrigerator, a microwave oven, central heat and air conditioning system with individual climate control, a private bath with shower curtain, unlimited local phone service (with call waiting and voicemail), cable television with HBO and DVD player in each room, and wireless high speed internet connection in each room.

The Marymount Residence comes completely furnished. Each student receives a bed, dresser, closet, desk, chair, a shared refrigerator, air conditioning system, a full kitchen and a private bath with shower curtain.

Q. What should I bring?

A. All rooms are completely furnished. You should bring all personal items such as clothing, toiletries, blankets, twin-sized linens, pillow case, pillows, towels, food, cooking utensils, clock, iron, etc.

Q. What should I not bring?

A. Do not bring pets, candles, incense, weapons or any cooking appliances such as hot plates, coffee makers, toasters, microwaves, etc.

Q. Are there kitchen facilities in the residences?

A. At the St George Residence, the Eastside Residence, and the New Yorker all rooms come equipped with a refrigerator. No stovetop appliances are provided nor allowed inside the rooms. There are complete community kitchen facilities in the residence. The Marymount Residence also features a kitchen in each unit.

Q. Are bed linens provided?

A. No. It is recommended you bring twin flat sheets, blankets, pillowcases and pillows. Do not purchase twin size fitted sheets due to the variation of mattress size.

Q. What is the check-in procedure?

A. Once payment and application have been received, a reservation is made in your name. Your reservation is not confirmed until EHS receives your signed housing confirmation. You must check-in on your expected arrival date at the scheduled time. If you are unable to check-in on the scheduled date or at the specified check-in time, you must notify the Student Housing Center at 800-297-4694 in advance. If you do not do so, your space may be assigned to someone else. To check-in, arrive at the residence at the specified arrival time and provide the front desk/EHS personnel with proper identification. When you arrive at your scheduled time, you will be directed to the EHS Office to complete any necessary paperwork such as the room inspection form. You will be issued an EHS membership photo ID card, and a magnetic building entry card.

Q. Can I receive packages at the residence prior to checking in?

A. No, we cannot be held responsible for packages that arrive for a student prior to check in. In this case packages will be sent back to sender.

Q. What is the check-out procedure?

A. You must confirm your check-out day 30 days in advance by contacting the EHS Office in your residence. One week prior to your scheduled check-out, you must schedule a room inspection with the EHS Residence Director.

Q. Is there a way to room with a person whom I already know, or, is the rooming all random?

A. Yes it is possible to room with a friend. To do so you will need to fill out the top portion of the roommate request form with your friend's name. The same will correspond to your friend's roommate request form. If you don't have a chosen roommate we will match you with someone based on your selections indicated on the roommate request form. In the event EHS can not provide you with a roommate during your semester you may be required to relocate to another room as part of a consolidation process.

Q. What do I do about financial aid?

A. Please direct all your questions regarding financial aid to your school's financial aid administrator. Once you have secured your financial aid, EHS will process your application accordingly. EHS does not offer financial aid but does accept financial aid funding.

Q. Who do I go to if I have any questions?

A. Any questions before check-in should be directed to the Student Housing Center at 800-297-4694. Once you have checked-in, you may direct most questions to the Residence Director in the Residence in which you live.