



Executive Office of the President

Office of Science and Technology Policy

Serving as an OSTP Student Volunteer provides an opportunity to experience science and technology policy firsthand while working closely with senior policymakers on a variety of tasks and projects. OSTP serves as a source of scientific and technological analysis and judgment for the President with respect to major policies, plans, and programs of the Federal Government.

Student Volunteers are accepted for one of three annual terms (Spring, Summer, or Fall), which lasting no more than 90 days. These positions are without compensation; however, you may be eligible to receive academic credit from your college or university.

Application Timeline for Fall 2011

Application Deadline	June 1, 2011
Notification	Mid-June, 2011
Approximate Start Date	September 6, 2011
Approximate End Date	December 16, 2011

Application Requirements

Eligibility Criteria

- U.S. citizen
- Actively enrolled, not less than half-time, in an accredited college or university during the period of volunteer service.

The following information is required for all Student Volunteer Program applications:

- **Cover letter.** Please describe your interest in OSTP, the issue areas and divisions in which you would like to focus, and any relevant skills and experience.
- **Resume.**
- **2-page writing sample.** In lieu of the 2-page writing sample, law student candidates should submit a legal writing sample of 3-10 pages.
- **Copy of transcripts.** Unofficial transcripts are acceptable.
- **Letters of recommendation.** Optional, maximum of two letters.

To apply, please e-mail electronic copies of all attachments, including the OSTP Application Cover Sheet, in a single message to studentvolunteers@ostp.gov. Letters of recommendation may be submitted separately by email to studentvolunteers@ostp.gov with “Application Recommendation for APPLICANT’S NAME” in the subject line. Letters of recommendation received after the application deadline will not be considered.

The OSTP Student Volunteer program is distinct from the [White House Internship Program](#). Students in the White House Internship Program intern with the White House Office, a different component of the [Executive Office of the President](#).

Upon acceptance to the OSTP Student Volunteer Program, candidates must consent to security investigation and a drug test prior to their start date. All security measures are confidential and intended to protect the applicant as well as the Executive Office of the President.

Contact Information

E-mail: studentvolunteers@ostp.gov

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OSTP is an Equal Opportunity Employer.